



Lullwater Preserve Policy

1. VISITORS TO LULLWATER WILL BE RESTRICTED TO EMORY UNIVERSITY FACULTY, STAFF, AND STUDENTS. EMORY UNIVERSITY PUBLIC SAFETY OFFICERS MAY ASK NON-EMORY PERSONS TO LEAVE THE PREMISES.
2. ALL ORGANIZED GROUP SOCIAL AFFAIRS MUST BE SCHEDULED IN ADVANCE THROUGH THE MEETING SERVICES OFFICE (404 727-5354). EACH AUTHORIZED GROUP WILL BE EXPECTED TO PAY FOR ANY SPECIAL PREPARATIONS IN ADVANCE OF THE OUTING OR ANY WORK NECESSARY TO RESTORE THE PROPERTY FOLLOWING THE EVENT. A COPY OF THE CONFIRMATION FORM SHOULD BE BROUGHT TO THE EVENT. NOTE: THE EVENT ORGANIZER MUST BE PRESENT FOR THE DURATION OF THE EVENT.
3. THE PRESERVE WILL BE CLOSED TO ALL MOTORIZED VEHICULAR TRAFFIC. ONE VEHICLE WILL BE ALLOWED FOR DELIVERY OF SUPPLIES AND REMOVAL OF TRASH. VEHICLE MUST BE REMOVED DURING THE EVENT. NO PARKING ON GRASS.
4. NO BALLOONS, STREAMERS, FLAGS OR OTHER DECORATIONS MAY BE TIED TO TREES, SHRUBS OR FENCES.
5. RACES CAN REQUEST TO RUN THROUGH LULLWATER BUT CANNOT START OR END ON THE GROUNDS; THIS INCLUDES THE DRIVEWAY AREA BETWEEN THE ENTRANCE GATE AND CLIFTON ROAD.
6. RACE ROUTES MAY BE MARKED WITH CONES OR SIGNS; NO CHALK OR PAINT. CHALK OR PAINT CANNOT BE USED ON ANY PAVEMENT IN LULLWATER; THIS INCLUDES THE DRIVEWAY AREA BETWEEN THE ENTRANCE GATE AND CLIFTON ROAD. SOME GROUPS HAVE FOUND IT HELPFUL TO HAVE VOLUNTEERS HOLD SIGNS TO AID IN DIRECTIONS.
7. ANY WORK RESULTING FROM DAMAGE TO THE PROPERTY OR FROM THE UNSCHEDULED REMOVAL OF TRASH OR OTHER ITEMS WILL RESULT IN CHARGES FOR LABOR AND SUPPLIES.
8. IT IS THE RESPONSIBILITY OF THE EVENT COORDINATOR TO CONTACT FACILITIES MANAGEMENT TO ARRANGE FOR THE REMOVAL AND REPLACEMENT OF THE BOLLARDS ON THE ROAD THROUGH THE PRESERVE.
9. CERTAIN AREAS ARE RESTRICTED FOR ACADEMIC STUDY PURPOSES. THEY ARE ENCLOSED BY FENCES AND ARE TO BE ENTERED BY AUTHORIZED PERSONS ONLY.
10. ALL PERSONS VISITING THE GROUNDS WILL RESPECT THE PRIVACY OF THE PRESIDENT'S HOME. THIS INCLUDES THE GROUNDS AROUND THE HOME AND THE PRIVATE DRIVE TO THE HOME.
11. BOATING (OF ANY KIND), SWIMMING, OR WADING WILL NOT BE PERMITTED AT THE LAKE. ONLY CATCH AND RELEASE, FISHING IS PERMITTED.
12. THE PRESERVE GROUNDS WILL BE CLOSED DURING HOURS OF DARKNESS.
13. FIRES OR COOKING WILL NOT BE PERMITTED ON THE GROUNDS.
14. CHILDREN WILL BE PERMITTED ON THE PREMISES ONLY WHEN ACCOMPANIED BY ADULTS.
15. FIREARMS, FIREWORKS, AND FLAMES OF ANY KIND MAY NOT BE BROUGHT ONTO THE GROUNDS.
16. VISITORS TO THE PRESERVE WILL NOT DIG OR BREAK FLOWERS OR INTERFERE WITH WILDLIFE ON THE GROUNDS (ANIMAL LIFE OR PLANT LIFE).
17. YOU MUST BRING YOUR OWN TRASH BAGS. ALL GROUPS AND/OR INDIVIDUALS ARE EXPECTED TO TAKE THEIR OWN TRASH FROM THE PRESERVE AND BAGS OF TRASH MAY NOT BE LEFT AT THE FRONT ENTRANCE. FACILITIES MANAGEMENT IS **NOT** RESPONSIBLE FOR REMOVING YOUR TRASH BAGS.
18. NO ALCOHOLIC BEVERAGES AND NO GLASS OF ANY KIND ARE ALLOWED.
19. BICYCLES, RUNNERS, AND ANYONE ON ROLLER SKATES OR SKATEBOARDS WILL BE PERMITTED ON THE PRESERVE BUT SHOULD OBSERVE EXTREME CAUTION PARTICULARLY AROUND PEDESTRIANS.
20. ALL DOGS MUST BE ON A LEASH. PLEASE PICK UP AND DISCARD DOG DROPPINGS.
21. NO TEMPORARY STRUCTURES ARE ALLOWED (FOR EXAMPLE, TENTS, INFLATABLE BOUNCERS, ETC.)

Please bring a copy of your reservation to the Preserve on the day of your event.



EMORY
UNIVERSITY

University Center

Campus Life

By submitting a reservation, you understand that a violation of any of the policies may incur a clean-up charge (\$200 Minimum). This fee will be automatically charged to your organization SmartKey, and an invoice for all services will be sent to the main contact.

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CONTACT FACILITIES MAINTENANCE CUSTOMER SERVICE AT 404.727.7463 TO ARRANGE FOR EVENT TRASH RECEPTACLES, TABLES, BOLLARD REMOVAL, OR OTHER ASSISTANCE. YOU ARE REQUIRED TO REMOVE YOUR OWN TRASH. **COORDINATORS OF EVENTS WITH 250 OR MORE ATTENDEES WILL BE REQUIRED TO ATTEND A SET UP MEETING.**

CONTACT EMORY POLICE AT 404.727.8005 TO ARRANGE FOR TRAFFIC CONTROL OR SAFETY ISSUES.

CONTACT THE EMORY PARKING OFFICE AT 404. 727.7275 TO DISCUSS HANDICAP OR OTHER PARKING CONCERNS.

NOTE: THERE ARE NO RESTROOMS ON THE GROUNDS OF LULLWATER ESTATE. THE CLOSEST PUBLIC FACILITIES ARE LOCATED IN THE PARKING GARAGE ON CLAIRMONT CAMPUS.